



Field Trip & Group Visit Guide

Planning & Booking Your Visit

Groups of 10 visitors or more can schedule a visit on *any day of the week* (Monday – Sunday). To book your visit or ask questions, please contact our Education Services Coordinator at 315-425-9068 x2144.

Group rate pricing includes full exhibit access as well as designated time in the STEAM Café (cafeteria space) and Science Playhouse, if desired. Current rates are available at most.org/field-trips. You may also add a [Discovery Session](#), available in a variety of grade-level topics, or a showing in the [National Grid Exploradome](#) (Theater and Planetarium).

When booking your visit, you will be asked to provide estimated student and teacher/chaperone numbers. We ask that you plan your visit with a ratio of no more than 10 students for every 1 teacher/chaperone in attendance.

And remember: NYS teachers receive free museum admission to the MOST every day - visit anytime to plan your trip!

Arrival

When you arrive, buses and vans may use the bus loop to the **left** of the MOST entrance, as directed by museum staff. Students should remain on their buses while the lead teacher/chaperone checks in at the MOST front desk and provides a final attendance count. A member of our Guest Services team will greet you on the buses and review your **itinerary**, including your **designated lunchtime and playhouse time assigned by the museum**.

After arrival, groups should proceed into the museum to the STEAM Café to stow their lunches, coats, and bags in the space designated with your group's name. Your group is now free to explore the museum!

Groups running behind schedule or who need to cancel their trip should notify the MOST (315-425-9068 x2132) and request a revised itinerary or rescheduled date. Changes are subject to availability.

During Your Visit

For groups seeing a show in the National Grid ExploraDome theater and planetarium, we recommend arriving at the doors about 10 minutes early to allow time for students to be seated.

Groups will be **assigned a scheduled time** in the Science Playhouse and the STEAM Café (Cafeteria), if desired, by the Museum staff. Itineraries are provided upon arrival.

The Science Shop and Concessions Stand are open every day the museum is open to the public (Thursday – Sunday). If your group is scheduled to visit on a day the museum is closed to the public, you may request ahead of time that the Shop or Stand be opened. All requests are subject to staff availability.

Sensory Kits (noise-cancelling headphones, fidget toys, and other resources) are available for rental at no cost at the front desk for any student, upon request.

While visiting the MOST, students and chaperones alike should refer to our Code of Conduct below. Please review it with your students prior to your visit.

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Find pricing, workshop information, and other resources at most.org/field-trips



Payment, & Cancellation Policies

Full payment is due within 30 days of your visit. Payments may be made via check, credit card, mobile pay, or cash. Advance payments are welcome but not required. Payment receipts are sent to the email address provided upon booking.

Checks should be made out to:
Museum of Science & Technology (MOST)
ATTN: Group Sales
500 S. Franklin Street
Syracuse, NY 13202

*Cancellations for a full refund are permitted up to **two weeks** prior to your visit date.*

Code of Conduct

All museum visitors, including students and staff on field trips, should review and abide by the museum's visitor code of conduct:

- **Treat museum exhibits and other visitors with respect and kindness.** Everyone deserves the opportunity to learn about the world around them!
- **Children should always be under the supervision of an adult caregiver.** No children under 16 years of age will be admitted without a chaperone.
- **Explore safely!** Running, throwing objects, and other rough behavior can result in injury or damage to museum property. Take care to avoid areas that are under construction, closed to the public, or marked as *staff only*.
- **Weapons, illicit drugs, tobacco/vape, and alcoholic beverages are strictly prohibited.**
- Visitors should remove their shoes and **wear socks to enter the science playhouse.**

The MOST reserves the right to remove visitors who engage in foul/hateful language, threatening/destructive behavior, theft, or other acts which conflict with our core values of inclusion, access, and educational opportunity for all learners.

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