



## Birthday Party Guide

Thank you for booking a birthday party at the MOST! We are excited to be part of your celebration.

### What is Included with Your Party Package

#### Premium Party

- 4 hours in an 1,100-square-foot private party room off our Life Science exhibit
- All-day museum admission for the birthday child, their household family, children under 2, and up to 25 youth and 25 adult guests
- STEM activity with a science educator
- Standard housekeeping services for clean-up

#### Standard Party

- 1.5 hours in a private party room off our BUILD exhibit
- All-day museum admission for the birthday child, their household family, children under 2, and up to 25 guests
- STEM activity with a science educator
- Standard housekeeping services for clean-up

### Room Set Up and Supplies

- Our premium party room has ten tables with white plastic table covers and chairs.
- The standard party room has eight tables with white plastic table covers and chairs.

The MOST **does not** provide food, plates, cutlery, decorations, or table services.

### Decorations

You may bring your own party decorations or favors for the room. **Helium balloons are not permitted** inside the museum due to our sensitive fire system.

### Food

We welcome any prepared food you would like to serve at your party. You may also have food delivered to the MOST at 500 South Franklin Street. No cooking is allowed on site.

### Included Guests

Parties include all-day museum admission for the birthday child, their household family, children under the age of 2, and 25-50 invited guests. Guests may arrive at any time to enjoy the museum, regardless of when the party time is.

- **Standard parties** include admission for up to 25 guests.
  - The capacity of the standard party room is 35 people.
- **Premium parties** include admission for up to 50 guests (25 youth and 25 adults).
  - The capacity of the premium party room is 75 people.
- Additional guests are \$5 per person. You may elect to pay for additional guests yourself or ask us to charge the guests as they arrive.

## Arrival

When you arrive, please go to the front desk and check in with a member of our Guest Services team. They will go over a short contract and verify your STEM activity. If you get to the museum earlier than your party room time, we will be happy to hold your party items. You may enter the room 15 minutes prior to your scheduled time to set-up.

Your guests may arrive at any time, regardless of what time the party starts. Have them let our front desk know that they are there for your child's party. If it is before your party time, they are welcome to explore the museum until the start time. If it is during your party time, they will be directed right to the party room. Admission is valid all day and guests can leave the museum and come back until closing time.

## During Your Party

**Standard Parties—30 minutes** into your room time, a science educator will come in and lead a hands-on science lab. These labs can last from 10-20 minutes depending on the selected activity, age of the children, and how many are participating. Otherwise, the time is yours to celebrate how you wish.

**Premium Parties—At 2:30**, a science educator will come in and lead a hands-on science lab. These labs can last from 10-20 minutes depending on the selected activity, age of the children, and how many are participating. Otherwise, the time is yours to celebrate how you wish.

If you have further questions, please contact Maggie Williams at [mwilliams@most.org](mailto:mwilliams@most.org) or 315-425-9068 x2131.

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## Code of Conduct

- Treat museum exhibits and other visitors with respect and kindness. Everyone deserves the opportunity to learn about the world around them!
- Children should always be under the supervision of an adult caregiver. No children under 16 years of age will be admitted without a chaperone.
- Explore safely! Running, throwing objects, and other rough behavior can result in injury or damage to museum property. Take care to avoid areas that are under construction, closed to the public, or marked as staff only.
- Weapons, drugs, tobacco/vape, and alcoholic beverages are strictly prohibited.
- The Stickley Science Playhouse is intended for visitors under 51" (4' 3") tall. Adults may enter the structure for caregiving purposes. All visitors should remove their shoes and wear socks at all times inside the Science Playhouse.

*The MOST reserves the right to remove visitors who engage in foul/hateful language, threatening/destructive behavior, theft, or other acts which conflict with our core values of inclusion, access, and educational opportunity for all learners.*

**Learn more about the museum at [most.org](http://most.org)**